

Mifflin County Solid Waste Authority
MINUTES
Regular Meeting of November 15, 2023

Members Present: Mark Baker, Carl Smith, Mark Conner, Randy Leister, Lonnie Griffith, and Dan Dunmire

Members Absent: Frank Welsh

Guests: Brad Kerstetter, Juniata County Planning Director
Jay Alexander, Marci Orndorf, Terry Weaver of Clinton Co SWA

Staff Present: Lisa Smith, Director

Consultants Present: None

Call to Order: Vice-Chairman Leister called the meeting to order at 8:00 a.m.

Public Comment:
None

Review of Public Minutes:

Last month's meeting minutes were presented for adoption. Mr. Baker made a motion to adopt the minutes as presented, seconded by Mr. Dunmire. All members voted in favor.

Personnel:

The staff holiday party will be held 12/16/23 at 6pm at the facility conference building.

Financial Information:

Ms. Smith presented the 2023 tonnage information:

- The YTD tonnage is 4300.17 tons ahead of projections.
- The YTD diversion rate is .632 %
- The YTD average trailer weight is 21.16 tons.

Ms. Smith overviewed the Treasurer's report. Mr. Griffith made a motion to adopt, seconded by Mr. Baker. All voted in favor.

Ms. Smith presented payables and answered all questions from the Board, noting the report shows full payment for both the Transfer Station Floor Resurfacing and the Hill Paving Project. Mr. Dunmire made a motion to approve payments of checks nos. 30347-30404 with no voids. Mr. Baker seconded the motion. All voted in favor.

Ms. Smith reviewed the Past Due Report.

New Business:

Ms. Smith informed the Board of the adoption of the updated Delegation of Powers Resolution that was done as part of the County plan update and adopted by the Commissioners on November 2nd. Mr. Leister made a motion to ratify, seconded by Mr. Baker. All voted in favor.

Ms. Smith reviewed the proposed 2024 Fee Resolution/Rules & Regs, referencing the May meeting adoption of the following: 5% public rate increase/2% volume discount rate increase and an increase to cash customer minimum fee to \$25. A motion was made to adopt the 2024-01 Fee Resolution by Mr. Conner, seconded by Mr. Baker. All voted in favor.

Mr. Dunmire took the floor to overview the Personnel Committee overview and recommendations for 2024 Budget:
Health benefits current coverage through Highmark resulted in an 8.6% increase.

No increases in any other benefits
Cola 3% plus hourly increases of \$2 for Wagner and \$1 for Laub & Renninger
Longevity due for Yohn & Stringfellow approved at 5%
Overall increase to Personnel Budget 5%

Mr. Griffith took the floor to overview the Finance Committee overview and recommendations for 2024 Budget:

Tip fee increases as noted in Fee Resolution Motion
Annual tonnage projected at 60,000.
Expenses like maintenance, fuel, electric continue to rise. New Loader Tires budgeted for 2024.
Professional service agreements with a significant increase in lab testing fees included.
Capital expense included to upgrade fixed radiation monitoring system.

Following discussions of the proposed 2024 Budget, Mr. Conner made a motion to adopt as presented, seconded by Mr. Smith. All voted in favor.

Ms. Smith welcomed CCSWA to the meeting and opened the conversation with an overview of the excellent working relationship between the two Authority's over the last 9 years. Mr. Alexander also gave some background as well pointing out the advantages of having two Authority's being able to work together and achieve a relationship that is in the best interests of both parties. Both parties have agreed to extend the working relationship an additional two years (2025/2026) with a 5% increase per year. Mr. Alexander presented the executed term extension to the Board. Mr. Dunmire made a motion to approve the extension, seconded by Mr. Baker. All voted in favor.

Updates on Pending Business:

Ms. Smith informed the Board of the completion of both the Paving and the Transfer Station projects. The Authority will proceed with the requisition request of the County loan proceeds once final payments have been cleared.

Ms. Smith stated the Mifflin-Juniata County SWM Plan was approved by PaDEP.

Executive Session:

one

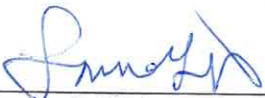
Other Business:

None

Adjourn:

Pending no other business, Mr. Conner moved, seconded by Mr. Dunmire, to adjourn the meeting at 8:49 am.

Respectfully Submitted,



Lonnie Griffith
Secretary/Treasurer