

Mifflin County Solid Waste Authority
MINUTES
Regular Meeting of November 17, 2021

Members Present: Randy Leister, Dan Dunmire, Lonnie Griffith, Dave Conner, Carl Smith, Frank Welsh

Members Absent: None

Guests: Brad Kerstetter, Juniata County Planning

Staff Present: Lisa Smith, Director

Consultants Present: None

Call to Order: Chairman Welsh called the meeting to order at 8:00 a.m.

Public Comment:

Mr. Welsh announced the receipt of Carl Hartley's resignation to the Board. Commissioner Kodish has been notified. Until the vacant seat is filled and a member has been appointed as Secretary/Treasurer; duties of Secretary/Treasurer will be performed by Assistant Secretary/Treasurer, Carl Smith.

Review of Public Minutes:

Last meetings minutes were presented for adoption. Mr. Dunmire made a motion to adopt the minutes as presented, seconded by Mr. Griffith. All members voted in favor.

Personnel:

Ms. Smith informed the Board the staff holiday party has been set for 12/10/21. Ms. Smith informed the Board of the part time sales clerk off the job injury which will require her to be out for the next 10 weeks. Ms. Smith informed the Board of the full-time new hire, Jeremy Renninger to start 11/29/21.

Financial Information:

Ms. Smith presented the 2021 tonnage information:

- YTD tonnage is 3373.88 tons ahead of projections.
- YTD diversion rate is .632%
- YTD average trailer weight is 21.01 tons.

Ms. Smith presented payables and answered all questions from the Board, noting two payables that are 902 grant purchases pending future reimbursement from PaDEP. Mr. Dunmire made a motion to approve payments of checks nos. 28944-29002 with No Voids. Motion seconded by Mr. Conner. All voted in favor.

Ms. Smith reviewed the Past Due Report. Ms. Smith reviewed the 3rd quarter Budget Summary Report.

Ms. Smith addressed the Board with the consideration to adopt the 2022 Fee Resolution/Rules & Regulations noting no public rate increases this year. Mr. Dunmire made a motion to adopt, seconded by Mr. Leister. All members voted in favor.

Mr. Dunmire took the floor to overview the Personnel Committee recommendations to adopt, inclusive with 2022 Budget, the Personnel Budget reviewed and discussed at the workshop held 11/4/21. He outlined the wage increases as included in the pay scale/wage evaluation previously approved and phased in after 3 years. He also noted 9.3% in the health insurance premium. There were no other increases to benefit costs.

Mr. Leister then took the floor to overview the Finance Committee recommendations from discussions held at the workshop held 1/4/21 to adopt the 2022 Budget as presented. The budgeted tonnage for 2022 is 54,000, as it was for 2021. The only planned capital purchase is the trade/replacement of the current 2017 JD 75G Track Hoe due to unanticipated and significant repair costs

since purchasing this machine. Mr. Leister made a recommendation to adopt the 2022 Budget as presented. Mr. Dunmire seconded the motion. All members voted in favor.

New Business:

None

Updates on Pending Business:

Ms. Smith informed the Board of the planned server upgrade for January 2022. The primary goal is to stay compliant and be proactive with all the new cyber security regulations and avoid any loss or breach of data.

Executive Session:

None


Other Business:

None

Adjourn:

Pending no other business, Mr. Conner moved, seconded by Mr. Dunmire to adjourn the meeting at 8:41 am.

Respectfully Submitted,



~~Carl Smith~~ Lonnie Griffith
~~Assistant Secretary/Treasurer~~