

**Mifflin County Solid Waste Authority**  
**MINUTES**  
**Regular Meeting of August 22, 2018**

**Members Present:** Frank Welsh, Dave Conner, Randy Leister, Carl Smith, Carl Hartley and Dan Dunmire

**Members Absent:** Vince Inzerillo

**Guests:** Brad Kerstetter, Juniata County Planning Commission  
Kevin Kodish, Mifflin County Commissioner

**Staff Present:** Lisa Smith, Director

**Consultants Present:** None

**Call to Order:** Chairman Welsh called the meeting to order at 8:05 a.m.

**Public Comment:**  
None

**Review of Public Minutes:**

Last meetings minutes were presented for adoption. Mr. Dunmire made a motion to adopt the minutes as presented, seconded by Mr. Conner. All members voted in favor.

**Personnel:**

One full-time employee will be off for medical reasons in November, another part-time employee pending time off for medical reasons. Coverage will be needed during this period through Spherion or Pa CareerLink.

**Financial Information:**

Ms. Smith presented the 2018 tonnage information:

- YTD tonnage is 2022 tons ahead of projections.
- YTD diversion rate is 1.31%
- YTD average trailer weight is 20.56 tons

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Dunmire made a motion to approve and Mr. Leister seconded the payment of checks nos. 26448-26519. All members voted in favor.

Ms. Smith discussed the plan for budget workshops to start review of the draft 2019 Budget. After some discussions, the Board agreed to allow Ms. Smith to contact them with possible dates to begin the review.

**New Business:**

CFC training for two full-time staff members is being completed along with the purchase of the equipment to allow the Authority to do inhouse removal of gases.

**Updates on Pending Business:**

Ms. Smith informed the Board the conference room upgrades are complete with a total less than previously approved. Total install costs were \$8981 as shown on payables report.

Construction Committee Update:

Transfer station floor project update: Committee met the day after the last meeting and discussed project bid documents, time line and operational concerns. Committee will meet again next week with input from operational staff and define the scope of work needed for bid documents to bid mid-September.

Work being done by PAME Construction in transfer station bay is pending a schedule date and should be in progress before the next meeting.

Smoke testing has been complete. The report was presented and discussed, reporting no issues with sewer leaks that would allow storm water infiltration. Diversion efforts will be done on in areas of the site that are low-lying to limit run-off flowing into sewer system during heavy precipitation.


**Executive Session:**

**Other Business:**

**Adjourn:**

Pending no other business, Mr. Conner moved, seconded by Mr. Dunmire adjourn the meeting at 8:41 am.

Respectfully Submitted,

  
Carl Hartley  
Assistant Secretary/Treasurer