

**Mifflin County Solid Waste Authority**  
**MINUTES**  
**Regular Meeting of June 20, 2018**

**Members Present:** Frank Welsh, Carl Smith, Vince Inzerillo, Carl Hartley and Dan Dunmire

**Members Absent:** Dave Conner and Randy Leister

**Guests:** Brad Kerstetter, Juniata County Planning Commission  
Kevin Kodish, Mifflin County Commissioner

**Staff Present:** Lisa Smith, Director  
Jim Stringfellow, Operations Supervisor

**Consultants Present:** None

**Call to Order:** Chairman Welsh called the meeting to order at 8:04 a.m.

**Public Comment:**  
None

**Review of Public Minutes:**

Last meetings minutes were presented for adoption. Mr. Dunmire made a motion to adopt the minutes as presented, seconded by Mr. Inzerillo. All members voted in favor.

**Personnel:**

None

**Financial Information:**

Ms. Smith presented the 2018 tonnage information:

- YTD tonnage is 1835.87 tons ahead of projections.
- YTD diversion rate is .82%
- YTD average trailer weight is 20.60 tons

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Inzerillo made a motion to approve and Mr. Hartley seconded the payment of checks nos. 26320-26388 with no voids. All members voted in favor.

Ms. Smith reviewed the Collections Report. There were no comments or questions from the Board.

**New Business:**

Ms. Smith issued the final 2017 Audit, along with getting the required signature from Chairman Welsh on the 2017 DCED Report that is prepared as part of the Annual Audit work. Commissioner Kodish was given the County's copy of both. The Board was advised that the Audit contains an error on page 9. "post closure" should read "Final post closure." All those in attendance were asked to note this on their copies. Ms. Smith is to receive a corrected electronic page from the auditor for the permanent record.

Ms. Smith presented the PaDEP 2<sup>nd</sup> quarter T/S Inspection report and the Annual Closed Landfill Inspection Report, with no violations noted.

**Updates on Pending Business:**

Chairman Welsh reopened discussions on the proposed upgrades needed in the Conference Building asking Ms. Smith to recap quotes received from Robert Johnson \$7,350 (Carrier ductless system) & Snedeker \$10,250 (Fujitsu ductless system). Additionally, Snedeker quote on Rinnai Tankless Hot Water System in the amount of \$2,510 was included in the discussions. After comments and discussions on Authority experience and reliability of both equipment brand and company submitting proposals, also accounting for the recent installations done in the Authority's main office of both heating/ac and tankless hot water, the consensus of the Board was in the direction of the Snedeker proposals. At that time, Mr. Inzerillo proposed Snedeker Oil be offered both installations in the amount of a combined total of \$12,000. Seconded by Mr. Hartley, all voted in favor.

**Construction Committee Update:**

1. Transfer station floor project overview: Chairman Welsh explained the need for a more thorough review monthly at the meeting is needed to be sure all members are aware and understand as we progress over the next several months. Ms. Smith stated again, even though the project has been deferred to early spring of 2019 there is much to be done to keep all on track and the first step is receipt of Brian Chilton's initial draft bid specs to start finalizing and initiate legal review and development of the Complete Bid Packages along with the development of a timeline to keep all moving accordingly.
2. Overhead door installation completed with exception to minor trim and sensors, until projective overspill plate is installed.
3. Protective overspill plate pending proposals from PAME Construction

While Mr. Glick of PAME Construction was on site evaluating the protective plate to provide the Authority a quote, Ms. Smith asked PAME if they could provide a proposal to add an access opening to the front of the bay to allow a way to gain access the front of the loading bay quicker and safer. After discussions on the way this could be done, Mr. Glick agreed to provide a quote to create a man door opening with a walkway other and down the exterior wall with steps. This quote is pending.

**Executive Session:**

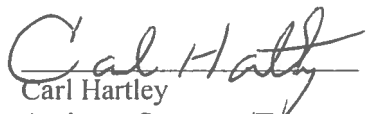
The Board exited regular session for Ms. Smith to discuss a concern at 8:43am and reconvened at 8:47:am

**Other Business:**

**Adjourn:**

Pending no other business, Mr. Smith moved, seconded by Mr. Dunmire adjourn the meeting at 8:48 am.

Respectfully Submitted,

  
Carl Hartley  
Assistant Secretary/Treasurer