

**Mifflin County Solid Waste Authority  
MINUTES  
Regular Meeting of March 18, 2015**

**Members Present:** Carl Hartley, Carl Smith, Dave Conner, Frank Welsh, Dan Dunmire, Bob Bowman and Randy Leister

**Members Absent:** None

**Guests:** Ben Rager, Lewistown Borough Refuse Dept.

**Staff Present:** Lisa Smith, Director  
Jim Stringfellow, Operations Supervisor

**Consultants Present:** None

**Call to Order:** Chairman Welsh called the meeting to order at 8:00 a.m.

**Public Comment:**  
None

**Review of Public Minutes:**

Last meetings minutes were presented for adoption. Mr. Dunmire made a motion to adopt the minutes as presented, seconded by Mr. Leister. All voted in favor.

**Personnel:**  
None

**Financial Information:**

Ms. Smith presented the 2015 tonnage and YTD Financial Summary information.

- YTD tonnage is 270.23 tons behind projections
- YTD diversion rate is .209%
- YTD average trailer weight is 20.73 tons
- YTD revenue & expense report net income is (\$827.26)
- YTD net income/(loss) overall including capital expenditures is (\$21,232.90)

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Dunmire made a motion to approve and Mr. Smith seconded the payment of checks nos. 23438-23547 with 23577, 23580-23611 voids noted. All members voted in favor.

Ms. Smith gave Mr. Hartley checkbook reconciliation files of previous month for his review. Mr. Hartley retained file to review and will return when complete.

Ms. Smith reviewed the Collections Report and there were no comments or questions from the Board.

**New Administrative/Operational Issues**

Ms. Smith requested the April meeting be delayed one week to 4/22/15 due to it falling on 4/15. Board agreed to delay it one week to allow adequate time to prepare for meeting.

Ms. Smith informed the Board of a new copier lease to start next month for a term of 60 months. In addition, there was a minor damage incident at One Stop drop-off site that will be prepared when weather permits for \$1,750. Ms. Smith updated the Board that the scales floor required replacement and was completed for \$3400 last weekend.

**Updates on Pending Administration/Operational Issue**

Ms. Smith informed the Board of SWM Plan approval was received by PaDep and the project is now complete. The final grant reimbursement will be prepared with an update at the next meeting.

Ms. Smith updated the Board on the Habitat for Humanity project noting the project is still under development.

Ms. Smith again gave another positive progress report on the Clinton transition, noting as things develop that need attention or adjustments both parties have been able to work out the issues. WTL is in the process of purchasing four additional trailers to alleviate delays and prepare for transportation efficiency.

**Executive Session:**  
None

**Other Business:**

**Adjourn:**

Pending no other business, Mr. Dunmire moved, seconded by Mr. Conner to adjourn the meeting at 8:26 am.

Respectfully Submitted,

  
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Carl Hartley  
Secretary/Treasurer