

**Mifflin County Solid Waste Authority**  
**MINUTES**  
**Regular Meeting of February 21, 2019**

**Members Present:** Frank Welsh, Randy Leister, Carl Smith, Dave Conner, Carl Hartley, Vince Inzerillo and Dan Dunmire

**Members Absent:** None

**Guests:** Brad Kerstetter, Juniata County Planning Commission

**Staff Present:** Lisa Smith, Director

**Consultants Present:**

**Call to Order:** Chairman Welsh called the meeting to order at 8:14 a.m.

**Public Comment:**

**Review of Public Minutes:**

Last meetings minutes were presented for adoption. Mr. Leister made a motion to adopt the minutes as presented, seconded by Mr. Hartley. All members voted in favor.

**Personnel:**

Ms. Smith updated the Board of Kimbra Kibe's continuing medical leave and Robert Royer's medical leave which started 1/30/19. The discussion of promoting part time employee to full time is underway.

**Financial Information:**

Ms. Smith presented the 2019 tonnage information:

- YTD tonnage is 526.81 tons ahead of projections
- YTD diversion rate is .93%
- YTD average trailer weight is 20.47 tons
- YTD tonnage is ahead 12.80% of budget projections

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Inzerillo made a motion to approve payables and Mr. Dunmire, seconded the payment of checks nos. 26846-26914 with one void. All members voted in favor.

Ms. Smith resumed with the Collections Report, noting past due accounts to report with payments in mail to Authority.

**New Business:**

Ms. Smith presented the Board with the agreement provided by BAI Group to conduct groundwater sampling which is an all-inclusive proposal (sample collection/lab fees/PaDEP remittance) to be accepted for the 2019 groundwater sampling events as outlined. Leachate sampling will continue to be done by Kerry Tyson, NEA for 2019. Mr. Inzerillo made a motion to accept proposal Task 1 & 2 inclusive, seconded by Mr. Dunmire. All voted in favor.

Ms. Smith presented Boyer & Ritter Audit acknowledgement letter. Mr. Dunmire made the motion to endorse the letter to conduct the 2018 Audit, seconded by Mr. Inzerillo. All voted in favor.

Ms. Smith presented all the required forms for execution to replace the Transfer Station Collateral Bond held by PaDEP, currently funded by First National Bank, with an Irrevocable Letter of Credit provided by Juniata Valley Bank. This change was made to avoid additional costs. A motion was made by Mr. Leister to proceed, seconded by Mr. Dunmire. All voted in favor.

**Updates on Pending Business:**

**Construction Committee Update:**

Chairman Welsh advised the Board that there was a meeting on January 16, 2019. Representatives of Mid-State Construction (including the on-site workers), the Laticrete representative and Brian Chilton were in attendance. The purpose of the meeting was to overview the project construction. At that meeting, the spacing of the saw cuts in the overlay was discussed. It was decided that 10 feet would be more appropriate than the 20 feet shown on the construction drawings. This will result in a small change order.

Ms. Smith reported that Brian Chilton had informed her that Mid-State has requested a site visit whenever the floor is clean to further plan their work. The construction work will start at 7 p.m. March 27 and continue until 7 a.m. on April 1.

Ms. Smith informed that Board that public notifications regarding the temporary closure have been issued. Hauler contact is underway. This includes planning to keep the impact on them at a minimum. This has been successful with exception of CCD. Ms. Smith will attempt again to extend discussions and resolve problems by offering extended hours as needed and guidance on options to minimize the effects on any hauler that has concerns.

Ms. Smith noted water seepage on the entrance hill has not been a problem but may require attention in the future.

Ms. Smith noted the Executed Grant Contract has not been received yet.

**Executive Session:**


Entered executive session at 8:23am to discuss personnel issues, reconvened at 8:28am.

**Other Business:**

**Adjourn:**

Ending no other business, Mr. Conner moved, seconded by Mr. Inzerillo adjourn the meeting at 9:05 am.

Respectfully Submitted,

  
Carl Hartley  
(Asst) Secretary/Treasurer