

Mifflin County Solid Waste Authority
MINUTES
Regular Meeting of November 18, 2020

Members Present: Frank Welsh, Randy Leister, Dan Dunmire, Dave Conner, Carl Hartley Carl Smith, Vince Inzerillo

Members Absent: None

Guests: Brad Kerstetter, Juniata County Planning
Kevin Kodish, Mifflin County Commissioner

Staff Present: Lisa Smith, Director

Consultants Present: None

Call to Order: **Due to Covid-19 the board met via conference call through GoToMeeting.** Chairman Welsh called the meeting to order at 8:03 a.m.

Public Comment:

Board member reappointments expiring 12/31/2020 were approved by the County as follows:

- Dave Conner 3-year term
- Carl Hartley 3-year term
- Randy Leister 5-year term

Review of Public Minutes:

Last meetings minutes were presented for adoption. Mr. Inzerillo made a motion to adopt the minutes as presented, seconded by Mr. Dunmire. All members voted in favor.

Personnel:

Rich Wertz 30-year longevity bonus was discussed. Due to covid he could not be present to be addressed by the Board. After some discussion Mr. Leister proposed 5%. This was seconded by Mr. Conner. All voted in favor.

Financial Information:

Ms. Smith presented the 2020 tonnage information:

- YTD tonnage is 2508.11 tons ahead of projections
- YTD diversion rate is .912%
- YTD average trailer weight is 20.58 tons

Ms. Smith reviewed the payables and answered all questions from the Board. After some discussion, Mr. Dunmire made a motion to approve and Mr. Inzerillo, seconded the payment of checks nos. 28200-28265 with No voids. All voted in favor.

Ms. Smith reviewed the Collections Report.

Ms. Smith presented the 2021 Fee Resolution- Rules/Regs for adoption of the Board, noting an increase to the minimum fee from \$15 to \$20 along with the addition of the per scoop charge for mulch (\$15) & compost (\$10). Mr. Leister made a motion to adopt the 2021 Fee Resolution as presented, seconded by Mr. Conner. All voted in favor.

New Business:

Ms. Smith presented the 2021 Budget for consideration noting the Personnel Workshop held 11/6/2020 where a thorough review of the draft budget and future year planning was reviewed and discussed in detail. Ms. Smith handed the floor to Mr. Dunmire to summarize and present the recommendations of the Personnel Committee to the Board.

Mr. Dunmire reviewed the wage increases by job classification from the wage study developed in 2018 as a planning tool by Ms. Smith to allow the Authority to increase wages over the future budget years as finances improve while noting the total annual wages increased by 6% increase. There was a 2% savings in benefits noted for the new year. Mr. Inzerillo made a motion to adopt the Personnel Budget as presented, seconded by Mr. Dunmire. All voted in favor.

Ms. Smith presented the 2021 Budget for consideration noting the Finance Workshop held 11/6/2020 where a thorough review of the draft budget and future year planning was reviewed and discussed in detail. Ms. Smith handed the floor to Mr. Leister to summarize and present the recommendations of the Finance Committee to the Board. Mr. Leister reviewed the budget highlighting the annual tonnage budget is 53,000 tons. Loader upgrade needed along with keeping the current machine for a backup machine allowing no interruption to site operations during primary machine down time. Mr. Leister also addressed the increased maintenance costs in 2020 due to unexpected repairs, as well as the baler belt replacement. 2021 Maintenance Cost planning have been increased to help offset unexpected repairs.

Mr. Leister also pointed out that the budget planning projections reviewed bring the Authority to the end of the second 5-year term and the finances look good and we are on the right track as we approach the time to consider the future rebid ahead of the Authority. Ms. Smith did a very thorough job of outlining the future planning for the Authority.

Ms. Smith then outlined the overall planning budget projections with the Board pointing out the path of the Authority over the next few years is financially stable as we approach the time to consider rebid and award of the transfer station contract for hauling and disposal services with effective date of 1/1/2025.

Ms. Smith noted the 2020 PaDEP 4th quarter dashboard transfer station inspection was complete with no violations.

Ms. Smith discussed the financing proposal from JVB for the new loader at 2.49% for 60 months and requested permission of the Board to proceed to align financing with delivery of the machine in January of 2021. The estimated closing date of the loan will be at the January Board Meeting. After some discussion, Mr. Inzerillo made a motion to proceed with financing designating Chairman Welsh and Vice-Chairman Leister as signers of the documents. Motion was seconded by Mr. Leister. All voted in favor.

Updates on Pending Business:

Ms. Smith updated the Board on the completion of the scales building repairs and roof replacement as well as the garage overhead door install.

Executive Session:

None

Other Business:

None

Adjourn:

Ending no other business, Mr. Conner moved, seconded by Mr. Leister to adjourn the meeting at 8:42 am.

Respectfully Submitted,

Carl Hartley

Carl Hartley
(Asst) Secretary/Treasurer