

**Mifflin County Solid Waste Authority  
MINUTES  
Regular Meeting of November 18, 2015**

**Members Present:** Carl Hartley, Dan Dunmire, Frank Welsh, Randy Leister, Carl Smith and Dave Conner

**Members Absent:** Bob Bowman

**Guests:** Ben Rager, Lewistown Borough Refuse Dept.

**Staff Present:** Lisa Smith, Director

**Consultants Present:** None

**Call to Order:** Chairman Welsh called the meeting to order at 8:00 a.m.

**Public Comment:**

Mr. Rager from Lewistown Borough Refuse Department informed the Board that the plan for Single Stream with Apple/Parks, previously noted to take place October of this year, has been reconsidered due to monetary concerns.

**Review of Public Minutes:**

Last meetings minutes were presented for adoption. Mr. Dunmire made a motion to adopt the minutes as presented, seconded by Mr. Conner. All voted in favor.

**Personnel:**

The Board was update on Mr. Stringfellow's current medical leave.

**Financial Information:**

Ms. Smith presented the 2015 tonnage and YTD Financial Summary information.

- YTD tonnage is 4217.03 tons ahead of projections
- YTD diversion rate is 1.013%
- YTD average trailer weight is 20.13 tons
- YTD revenue & expense report net income/(loss) is \$319,083.96
- YTD net income/(loss) overall including capital expenditures is \$188,541.50

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Dunmire made a motion to approve and Mr. Leister seconded the payment of checks nos. 24139-24211 with no voids noted. All members voted in favor.

Ms. Smith gave Mr. Hartley checkbook reconciliation files of previous month for his review. Mr. Hartley retained file to review and will return when complete.

Ms. Smith reviewed the Collections Report with minimal collections noted. There were no comments or questions from the Board.

**New Administrative/Operational Issues**

Ms. Smith presented the 2016 Annual Fee Resolution and 2016 Annual Rules & Regulations, noting no fee increases, reviewed by legal prior to presentation. Mr. Conner made a motion to adopt as presented, seconded by Mr. Smith. All voted in favor.

Following the 11/3/15 Personnel workshop meeting, for review and discussions of the 2016 Personnel Budget, Mr. Dunmire made a recommendation to the Board to adopt as presented, seconded by Mr. Conner. All voted in favor.

Following the 11/10/15 Finance workshop meeting, for review and discussions of the 2016 MCSWA Annual Budget, Mr. Leister made a recommendation to the Board to adopt as presented, seconded by Mr. Conner. The recommendation to the Board included the revised agreement with Kerry Tyson of NEA inverting our billings to time & material for the year of 2016. Additionally, the 2016 Capital Budget included the upgrade of the Derry Meter estimated at \$2,000, fixed Radiation equipment upgrade estimated at \$25,000 & pending flow meter evaluations through WGS. All voted in favor.

Ms. Smith informed the Board of the mandatory ACA Transitional Fee for the year of 2015 is complete.

Ms. Smith informed the Board of the 2015 Annual Staff Christmas Party at JP Edwards, 12/12/15 at 6pm.

**Updates on Pending Administration/Operational Issue**

None

**Executive Session:**

None


**Other Business:**

None

**Adjourn:**

Pending no other business, Mr. Conner moved, seconded by Mr. Dunnire adjourn the meeting at 8:49 am.

Respectfully Submitted.

  
Carl Hartley  
Secretary/Treasurer

**MIFFLIN COUNTY SOLID WASTE AUTHORITY**

**A RESOLUTION**

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**AMENDING OF TIPPING RATES/FEEES FOR RECYCLE/DISPOSAL  
AT THE TRANSFER STATION AND RECYCLING FACILITIES  
OF THIS AUTHORITY; AND PROVING FOR ADOPTION  
OF APPLICABLE RULES AND REGULATIONS**

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WHEREAS, this Authority owns and operates a transfer station facility and recycling center and has amended tipping fees to meet environmental law changes and market place forces.

WHEREAS, this Authority desires to amend certain rates and/or fees imposed for services at the Transfer Station and Recycling Facility.

NOW, THEREFORE, BE IT RESOLVED, by the Board of this Authority, as follows:

**Section I – Computation of Tipping Rates/Flat Rate Fees**

Tipping Fees and Flat Rate Items delivered to the Transfer Station and Recycling Facility shall be as follows:

A. Rates based on weight shall be calculated on the weight as measured at the scale of the Authority, as follows -

Gate Rate (tip fee) is \$84.00 per ton, with a minimum fee per load of \$15.00 effective January 1, 2016.  
See **Schedule A** attached hereto for complete Rate/Fee Structure.

Weight and volume shall be as determined by the Authority, and characterization of wastes delivered for disposal shall be determined, in the sole discretion of the Authority, upon the predominant character thereof.

Notwithstanding anything to the contrary set forth herein, the Authority shall not accept for disposal into Transfer Station operation any non-permitted residual wastes. NO CONTAMINATED SOIL, ASBESTOS, SEWAGE SLUDGE, OR HAZARDOUS WASTE PERMITTED.

B. Flat Rates –

<u>Item</u>	<u>Fee Per Item</u>	<u>Per Ton</u>
Appliance (Non-Freon)	\$ 5.00	
Appliance (w/ Freon)	\$15.00	
Tires (per unit charge):		
Car w/o rim	\$ 3.00	
Car with rim	\$ 4.00	
Cycle, ATV, Mower	\$ 1.00	
Tractor/Trailer tires (Wt only)		\$140.00
Car tires (over 10 units)		\$140.00
Additional Misc. Fees		
Dig off fee (per load)	\$15.00	
No tarp fee	\$15.00	
Certified weight fee	\$ 3.00	

- C. January 1, 2016 the fuel surcharge will continue to be implemented on all incoming tons of waste based on the attached schedule. See Schedule B attached hereto.

**Section 2 - Effective Date**

These rates set forth in this Resolution shall become effective January 1, 2016 expiring December 31, 2016

**Section 3 - Construction and Severability**

In the event that any provision, section, sentence, clause, or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause, or part of this Resolution, it being the intent of the Authority that such remainder shall be and shall remain in full force and effect.

**Section 4 - Repealer**

All resolutions or parts of resolutions inconsistent with this Resolution shall be and the same expressly are repealed.

Duly enacted this 18 day of Nov month, 2015.

[Signature]  
-(Vice) Chairman

[Signature]  
(Asst.) Secretary

CERTIFICATE

I, the undersigned (Assistant) Secretary of the Mifflin County Solid Waste Authority (the "Authority"), certify that the foregoing is a true and correct copy of a Resolution duly adopted by majority vote of the entire Board of the Authority at a meeting Duly convened and held according to law on the \_\_\_\_\_ day of \_\_\_\_\_ 2015; that said Resolution has been duly recorded in the minutes of the Authority; and that said Resolution remains in full force and effect, unaltered and unamended, as of the date of this Certificate.

I further certify that this Authority met the public notice requirements of Act No. 8 and as amended, of the General Assembly of the Commonwealth of Pennsylvania, approved July 3, 1986, by advertising the place, date and time of said meeting in a newspaper of general circulation, and by posting a notice of the place, date and time of said meeting at the meeting place of the Board of this Authority, and by giving notice to parties upon request as required under Section 9 of said Act.

IN WITNESS WHEREOF, I affix my hand and the corporate seal of the Authority, this  
13 day of Nov, 2015.



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(Assistant) Secretary

**SCHEDULE A**

The 2016 MIFFLIN COUNTY SOLID WASTE AUTHORITY RATE/FEE STRUCTURE will be as follows:

**PUBLIC GATE RATE:** \$84.00 per ton plus applicable fuel surcharge  
 -All Cash sales regardless of type of vehicle  
 -\$15 minimum fee equating to approx 375 lbs

All Rates below require a charge account with the Authority:

**SMALL CONTRACTOR:** \$73.50 per ton plus applicable fuel surcharge  
 -applies to non-PaDep licensed small haulers (businesses)

**LARGE COMMERCIAL** \$65.00 per ton plus applicable fuel surcharge  
 -must be a PaDep Licensed Waste Hauler

\*\*Rates exclude any new fees imposed by another county or governmental agency, which are out of the Authority's control, during the operational year. Any new fees, if imposed, will be applicable to the fees set forth above.

\*\*Volume Discount Contracts for tonnage volumes in excess of 10,000 tons per year guarantee are available to Haulers that meet these volumes, upon the applicable Hauler's request. The terms within these contracts supersede the general rates and terms outlined in this resolution.

**Flat Rate Fees:**

<u>Item</u>	<u>Fee Per Item</u>	<u>Per Ton</u>
Appliance (Non-Freon)	\$ 5.00	
Appliance (w/ Freon)	\$15.00	
Tires (per unit charge):		
Car w/o rim	\$ 3.00	
Car with rim	\$ 4.00	
Cycle, ATV, Mower	\$ 1.00	
Tractor/Trailer tires (Wt. only)		\$140.00
Car tires (over 10 units)		\$140.00
 <u>Additional Misc. Fees</u>		
Dig off fee (per load)	\$15.00	
No tarp fee	\$15.00	
Certified weight fee	\$ 3.00	

**SCHEDULE B  
Fuel Surcharge**

In addition to the per ton tipping fee, Customers' shall pay the per ton fuel surcharge which may be imposed by MCSWA, depending upon fuel prices paid by the MCSWA to the MCSWA's disposal trucking contractor "Fuel Cost Adjustments Payments" as referenced as stated below:

The fuel cost adjustment payments, per ton, shall be adjusted in accordance with the table

Price Per Gallon	Surcharge Per Ton
\$4.00	\$0.00
\$4.25	\$0.40
\$4.50	\$0.80
\$4.75	\$1.20
\$5.00	\$1.60
\$5.25	\$2.00
\$5.50	\$2.40

The price per gallon of diesel fuel will be confirmed by an average of the following third party postings:

1. [www.etrucker.com](http://www.etrucker.com) fuel price for PA every Monday
2. Calling the Energy Information Administration @ 1-202-586-6966 every Monday and using the Central Atlantic average.

The fuel surcharge shall continue indefinitely at this scale sequence corresponding with the diesel fuel price per gallon using the above referenced calculation methodology.

**MIFFLIN COUNTY SOLID WASTE AUTHORITY**  
**2016**

**RULES AND REGULATIONS**

**Hours of Operation:** Monday through Friday; 7:00 a.m. until 3:00 p.m.  
Saturday hours are 8:00 a.m. until 11:30 a.m.

**Holidays closed for business:** New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Opening day of Buck Season and Christmas Day. Any conflicts resulting in a change in these scheduled holidays will be posted at the Facility weigh in area. In addition, Authority holidays are advertised in the local paper at the beginning of each year.

**Use of Authority Facilities:**

-The Authority reserves the right to inspect all loads and reject any waste it deems not to be in compliance with applicable law or regulations. All rejected loads shall be removed at the hauler's expense.

-All haulers/customers must comply with all PaDep and PENNDOT regulations regarding the transportation of waste to the Facility.

-All haulers/customers are required by PaDep and PENNDOT regulations to have loads covered or securely contained to transport waste to and from the transfer station. Tarps should not be removed until a load is weighed.

-All haulers/customers with a billing account are asked to post their account or designated program number on each side of their truck.

-All haulers/customers must comply with the proper access road use and traffic flow. Any hauler/customer not using the designated roads, access ways, or failing to follow Authority designated procedures shall be responsible for any damages to Authority property arising from noncompliance.

-All haulers/customers must adhere to the hours of operation as set forth previously. If, for emergency reasons, a hauler cannot make the time deadlines, the MCSWA must be notified as soon as possible. The MCSWA will then contact PaDep and request a time extension for that day in order to accommodate the hauler. Only if PaDep grants a time extension for that day will MCSWA permit delivery of the hauler's load past the hours of operation. PLEASE NOTE THERE IS NO GUARANTEE AN EXTENSION WILL BE GRANTED. NO EXTENTIONS CAN BE GRANTED IF NOTIFICATION TO THE MCSWA IS MADE PAST THE HOURS OF OPERATION.



-No loads that test positive for radiation contamination will be allowed to dump on the floor of the transfer station. The hauler will be responsible to deliver this load directly to a landfill that is named in the Mifflin County Waste Management Plan and that will accept the waste.

-Haulers/customers, as a condition to use of Authority facilities, agree to hold harmless the Authority and defend the Authority against all demands, claims, suits or the like made or brought against the Authority for all losses, damages, costs, and expenses suffered, or incurred by the Authority arising out of or resulting from any act, omission, or neglect of the hauler/customer or the hauler's/customer's employees, agents, servants, workmen, contractors, or licensees.

-A wash station is available at no cost for cleaning hauler's/customer's truck undercarriages. Haulers are encouraged to use the station during muddy conditions in order to avoid carrying mud onto the public highway in violation of PennDot regulations.

-Any hauler/customer needing assistance from Authority equipment for removal of a frozen or jammed load will be charged a fee for these services. The fee will be noted on the load ticket for that load. Fees are outlined in the fee section below.

-Annually (30 days prior to renewal) all haulers/customers must provide the Authority with a certificate of insurance from their insurance carrier establishing that the hauler/customer has obtained the minimum insurance coverage required by the Authority. Failure to carry insurance could result in denial of operating privileges in Mifflin County and loss of disposal privileges. The minimum required insurance coverage for haulers/customers is set forth on the attachment to this rule.

### **General**

-Any hauler/customer who violates the above rules of the Mifflin County Solid Waste Authority may have their disposal Privileges revoked by action of the Authority Board or designated enforcement personnel.

Additions and revisions to these Rules and Regulations can be done at any time by the Mifflin County Solid Waste Authority. A 30-day written notice shall be posted at the Facility, listed on the Authority's web page, and mailed to all customers under contract.