

Mifflin County Solid Waste Authority
MINUTES
Regular Meeting of October 18, 2017

Members Present: Carl Hartley, Frank Welsh, Randy Leister, Vince Inzerillo and Carl Smith

Members Absent: Dave Conner, Dan Dunmire

Guests: Rob Postal, Mifflin County Commissioner
Brad Kerstetter, Juniata County Planning Commission

Staff Present: Lisa Smith, Director
Jim Stringfellow, Operations Supervisor

Consultants Present: None

Call to Order: Chairman Welsh called the meeting to order at 8:05 a.m.

Public Comment:
None

Review of Public Minutes:

Last meetings minutes were presented for adoption. Mr. Inzerillo made a motion to adopt the minutes as presented, seconded by Mr. Smith. All members voted in favor.

Personnel:
None

Financial Information:

Ms. Smith presented the 2017 tonnage information:

- YTD tonnage is 3765 tons ahead of projections
- YTD diversion rate is 1.25%
- YTD average trailer weight is 20.50 tons

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Inzerillo made a motion to approve and Mr. Leister seconded the payment of checks nos. 25739-25812 with no voids. All members voted in favor.

Ms. Smith gave Mr. Hartley checkbook reconciliation files of previous month for his review. Mr. Hartley retained file to review and will return when complete.

Ms. Smith reviewed the Collections Report. There were no comments or questions from the Board.

Ms. Smith reviewed the YTD 3rd Quarter Budget Summary and answered all questions.

New Business:

Ms. Smith reviewed the quote to get an updated site survey done. After some discussions, it was recommended to pursue a comparable quote from another firm prior to approval of BAI Land & Mapping proposal. BAI did have a pending quote that was not available for meeting to be considered. Ms. Smith will forward on when received.

Ms. Smith noted it was time to transfer funds to the Pollution Liability Reserve Account. Mr. Inzerillo made a motion to proceed with transfer of \$25,000, seconded by Mr. Leister. All voted in favor.

Updates on Pending Business:

Ms. Smith informed the Board the final 2018 Benefit costs are still not available. As soon as they are available she will setup the Annual Personnel Workshop to review, discuss and finalize the Committee's recommendation to adopt the 2018 Personnel Budget at the regular meeting on 11/15/17.

Chairman Welsh opened discussions by informing the Board that a proposed timeline has been received from Brian Chilton. Further workshops to be held to evaluate the project. The Board will be kept informed of the progress.

Ms. Smith then updated the Board on the cost comparisons of eliminating the Shreffler property on Landfill Road from the Authority sampling costs by connecting the home to public water. A payback period of less than 3 years is projected from the reduction in sampling costs. The project cost includes a tap fee of \$1420 and construction cost of \$5890. Post meeting note: Ms. Smith has the document/agreement to be executed by Mr. Shreffler.

During the development of the Shreffler project, it became apparent that it would be in the best interest of the Authority, while the excavation was being done, to install a catch basin along with drains across the entrance road. The drains should reduce or eliminate current groundwater seepage from under the road. It was decided to address the problem to minimize or eliminate any further deterioration of the pavement resulting from freeze/thaw damages during the winter weather. The quote to do this work concurrently with the water line construction is \$9768.

In order to get the work done prior to winter and the close of asphalt plants, it was recommended that the work start in the afternoon on Friday, October 27. To accommodate the construction the transfer station will be closed on Saturday. After some discussion, Mr. Inzerillo made a motion to move forward with the dual projects on the dates proposed, seconded by Mr. Leister. All voted in favor.

Executive Session:

Mr. Welsh exited regular session at 9:05am to discuss legal topics related to Transfer Station Construction Project Bidding and reconvened to regular session at 9:10am.


Other Business:

Ms. Smith updated the Board of the latest news related to the State Budget talks from last meeting. The storm has settled and concerns have subsided since funds thought to be liquid are proving to be obligated funds.

Adjourn:

Pending no other business, Mr. Smith moved, seconded by Mr. Hartley adjourn the meeting at 9:12 am.

Respectfully Submitted,


Carl Hartley
Secretary/Treasurer