

**Mifflin County Solid Waste Authority**  
**MINUTES**  
**Regular Meeting of November 21, 2018**

**Members Present:** Frank Welsh, Randy Leister, Carl Smith, Carl Hartley, Vince Inzerillo, Dave Conner, and Dan Dunmire

**Members Absent:** None

**Guests:** Brad Kerstetter, Juniata County Planning Commission  
Kevin Kodish, Mifflin County Commissioner

**Staff Present:** Lisa Smith, Director

**Consultants Present:** None

**Call to Order:** Chairman Welsh called the meeting to order at 8:00 a.m.

**Public Comment:**  
None

**Review of Public Minutes:**

Last meetings minutes were presented for adoption. Mr. Inzerillo made a motion to adopt the minutes as presented, seconded by Mr. Hartley. All members voted in favor.

**Personnel:**

Ms. Smith updated the Board of the continuing medical leave for Crystal Yohn through 12/17/18, Kim Kibe's medical leave starting 11/26/18, the hiring of Leah Snyder and the scheduling of the Staff Christmas Party.

**Financial Information:**

Ms. Smith presented the 2018 tonnage information:

- YTD tonnage is 3176 tons ahead of projections.
- YTD diversion rate is 1.29%
- YTD average trailer weight is 20.54 tons

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Dunmire made a motion to approve and Mr. Conner seconded the payment of checks nos. 26659-26722 with no voids. All members voted in favor.

Ms. Smith resumed with the Collections Report, noting minimal past due accounts to report.

Ms. Smith presented the 2019 Annual Fee Resolution including Rules & Regulations. There are no rate increases proposed for 2019 and Mr. Inzerillo made a motion to adopt, seconded by Mr. Conner. All members voted in favor.

Mr. Dunmire gave an update to the Board from the 2019 Personnel Workshop held 11/6 and proposed the acceptance of the 2019 Personnel Budget presented which included 7% increase in medical benefits, 3% cola with additional increase for two full-time employees noting an overall increase from 2018 of 5%. After some discussions, Mr. Inzerillo made a motion to adopt the Personnel Budget as presented, seconded by Mr. Dunmire. All voted in favor.

Mr. Leister gave an update to the Board from the 2019 Finance Workshop held 11/7 and proposed the acceptance of the 2019 Budget as presented. After discussions on the planning for new grinder costs and development of wood recycling along with

discussions on sampling changes, Mr. Leister made a motion to adopt the 2019 Budget, seconded by Mr. Inzerillo. All members voted in favor.

**New Business:**

**Updates on Pending Business:**

Chairman Welsh updated the Board that Brian Chilton and Legal review was completed on bids remitted. Brian Chilton was notified directly after the bid opening by GM McCrossin that a mathematical error was made and the request to revoke their bid was made. Legal was consulted and the request was approved. The conclusion of the bids received after review was a recommendation to accept and award to Mid-State Paving. A motion was made by Mr. Inzerillo to accept Mid-State Paving and return documents/bonds to all other bidders. This motion was seconded by Mr. Dunmire. All voted in favor.

**Executive Session:**

**Other Business:**

**Adjourn:**

Pending no other business, Mr. Conner moved, seconded by Mr. Smith adjourn the meeting at 9:03am.

Respectfully Submitted,

  
Carl Hartley  
Assistant Secretary/Treasurer