

**Mifflin County Solid Waste Authority**  
**MINUTES**  
**Regular Meeting of October 24, 2018**

**Members Present:** Frank Welsh, Randy Leister, Carl Smith, Carl Hartley, Vince Inzerillo and Dan Dunmire

**Members Absent:** Dave Conner

**Guests:** Brad Kerstetter, Juniata County Planning Commission  
Kevin Kodish, Mifflin County Commissioner  
Luke Frymyer, Stevenson Concrete  
Julie Sipe, Mid-State Paving  
Mary Jo Bittner, GM McCrossin, Inc

**Staff Present:** Lisa Smith, Director

**Consultants Present:** Brian Chilton, Structural Engineer/Transfer Station Floor Repair Project

**Call to Order:** Chairman Welsh called the meeting to order at 8:00 a.m.

**Public Comment:**

Chairman Welsh informed the attending bidders representatives that as soon as we received confirmation from an employee at Post Office that there are no more bids, we will proceed with the bid opening.

**Review of Public Minutes:**

Last meetings minutes were presented for adoption. Mr. Inzerillo made a motion to adopt the minutes as presented, seconded by Mr. Leister. All members voted in favor.

**Personnel:**

Ms. Smith updated the Board of upcoming medical leave for Crystal Yohn to start on 11/2/18 thru 11/21/18. Ms. Smith informed the Board of ongoing medical treatment for her family member for the next few months.

**Financial Information:**

Ms. Smith presented the 2018 tonnage information:

- YTD tonnage is 2645 tons ahead of projections.
- YTD diversion rate is 1.27%
- YTD average trailer weight is 20.54 tons

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Dunmire made a motion to approve and Mr. Inzerillo seconded the payment of checks nos. 26576-26658 with no voids. All members voted in favor.

At 8:15 am, confirmation was received that no more bids had been received. Chairman Welsh opened the Bids as noted:

	Base bid	2 Phases
Jay Fulkroad	\$178,736.84	\$240,508.44
GM McCrossin	\$ 51,600.00	\$ 84,250.00
Mid-State Paving	\$102,000.00	\$156,000.00
Stevenson Concrete	\$221,415.00	\$292,985.00

A motion was made by Mr. Leister to accept all bids as read and remit to Brian Chilton for review. Mr. Chilton will coordinate review by Legal Counsel. This motion was seconded by Mr. Inzerillo. All voted in favor. Chairman Welsh thanked all bidders' representatives in attendance.

Ms. Smith resumed with the Collections Report, noting no past due accounts to report.

Ms. Smith reviewed the Quarter End Budget Summary and answered all questions of the Board.

**New Business:**

2018 3<sup>rd</sup> Quarter PaDEP Inspection is complete with no violations. Report is available for viewing.

2018 Annual Radiation fixed/mobile equipment calibration is complete, Report is available for viewing.

Ms. Smith informed the Board all data needed for 2019 Budget data is available, including benefit renewals which are at a 7% increase. She will be in contact with committee members to setup meetings within the next week. The goal is to adopt the 2019 Budget at the November regular Board Meeting.

Ms. Smith had Chairman Welsh execute all 2019-2021 Volume Discount Contracts. She will send a fully executed copy to each hauler.

**Updates on Pending Business:**

Jockey truck purchase is complete, truck is in service. The price was \$34,175, within the budget limit established by the Board.

CFC equipment purchases have been completed, Mr. Stringfellow is now certified. Training is pending for Mr. Wertz and Mr. Wagner.

Ms. Smith informed the Board that the grant for the purchase of the wood grinder has been received. The order must be placed by 12/31/18 to avoid a price increase in 2019. Ms. Smith will present the cost/revenue information to the Finance Committee.


**Executive Session: None**

**Other Business:**

**Adjourn:**

Pending no other business, Mr. Leister moved, seconded by Mr. Inzerillo adjourn the meeting at 8:50am.

Respectfully Submitted,

  
Carl Harley SMITH  
Assistant Secretary/Treasurer