

**Mifflin County Solid Waste Authority**  
**MINUTES**  
**Regular Meeting of July 18, 2018**

**Members Present:** Frank Welsh, Dave Conner, Randy Leister, Vince Inzerillo, Carl Hartley and Dan Dunmire

**Members Absent:** Carl Smith

**Guests:** Brad Kerstetter, Juniata County Planning Commission  
Tony Willard, Kish Insurance

**Staff Present:** Lisa Smith, Director

**Consultants Present:** None

**Call to Order:** Chairman Welsh called the meeting to order at 8:00 a.m.

**Public Comment:**  
None

**Review of Public Minutes:**

Last meetings minutes were presented for adoption. Mr. Inzerillo made a motion to adopt the minutes as presented, seconded by Mr. Leister. All members voted in favor.

**Personnel:**

Added another summer temp employee.

**Financial Information:**

Ms. Smith presented the 2018 tonnage information:

- YTD tonnage is 1911.66 tons ahead of projections.
- YTD diversion rate is 1.37%
- YTD average trailer weight is 20.61 tons

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Dunmire made a motion to approve and Mr. Inzerillo seconded the payment of checks nos. 26389-26447 with no voids. All members voted in favor.

Ms. Smith reviewed Quarterly Budget Summary noting we are on track with budget projections through the end of the second quarter and answered all questions.

**New Business:**

Ms. Smith informed the Board that that annual sewer meter calibration has been completed.

Tony Willard handed out the renewal rates for PIRMA policies and Workers Compensation with less than an 1% annual increase.

Ms. Smith updated the Board of changes to Investment/management company of the Authority's 457 retirement plan. JVB Trust employees, Don Shawley and Paul Grego met with Ms. Smith to discuss the changes and assure the Authority that this change will have no impact on the plan, with exception to minor fund changes as the transition approaches.

**Updates on Pending Business:**

Per discussions at last meeting, Snedeker agreed to the combined offer of \$12,000 to install mini-split heating/ac and tankless hot water heater in the Conference room. Work is scheduled to start August 6.

Per discussions at last meeting, smoke testing is scheduled July 19.

**Construction Committee Update:**

Transfer station floor project update: Brian Chilton's initial draft bid specs were received July 6 and forwarded to legal for review. Once legal review is complete a meeting will need setup to discuss bidding timeline to complete and award work.

PAME Construction protective plate in rear of the transfer station loading bay came in at \$5,350. The additional work requested in the front of the bay to secure a walkway and steps to improve access and safety came in at \$18,650. Ms. Smith consulted legal on both and based on the amount of the walkway/steps attempted to get comparable proposals, but with the custom fabrication and design it proved too difficult to obtain any. After much discussion, Mr. Inzerillo made a motion to accept the proposal, seconded by Mr. Leister. All voted in favor.

**Executive Session:**

**Other Business:**

**Adjourn:**

Pending no other business, Mr. Conner moved, seconded by Mr. Dunmire adjourn the meeting at 9:12 am.

Respectfully Submitted,

  
Carl Hartley

Assistant Secretary/Treasurer