

Mifflin County Solid Waste Authority
MINUTES
Regular Meeting of May 23, 2018

Members Present: Frank Welsh, Randy Leister, Carl Smith, Vince Inzerillo, Carl Hartley and Dan Dunmire

Members Absent: Dave Conner

Guests: Brad Kerstetter, Juniata County Planning Commission
Kevin Kodish, Mifflin County Commissioner
Ben Rager, Lewistown Borough Refuse/Recycling

Staff Present: Lisa Smith, Director
Jim Stringfellow, Operations Supervisor

Consultants Present: None

Call to Order: Chairman Welsh called the meeting to order at 8:00 a.m.

Public Comment:
None

Review of Public Minutes:

Last meetings minutes were presented for adoption. Mr. Inzerillo made a motion to adopt the minutes as presented, seconded by Mr. Leister. All members voted in favor.

Personnel:

Summer temps are scheduled to start when school is out.

Financial Information:

Ms. Smith presented the 2018 tonnage information:

- YTD tonnage is 1296.75 tons ahead of projections. Ms. Smith noted that the waste flow in May has been much higher at least 3 days a week.
- YTD diversion rate is .81%
- YTD average trailer weight is 20.62 tons

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Dunmire made a motion to approve and Mr. Inzerillo seconded the payment of checks nos. 26243-26319 with no voids. All members voted in favor.

Ms. Smith reviewed the Collections Report. There were no comments or questions from the Board.

Ms. Smith informed the Board that B&R has provided final draft financials and Final Audit will be released in June.

New Business:

Ms. Smith asked Mr. Leister to discuss ongoing investigation (under mandate) being done by Derry Township Sewer Department and upcoming smoke testing being done to determine areas of storm water infiltration into the sewer system. Mr. Leister explained that it was recommended the Authority pursue smoke testing of the site at the same time to determine areas that could be contributing to this problem. Ms. Smith noted that the wastewater flow increases significantly during rainfall. Ms. Smith presented as estimate from Mr. Rehab in the amount of \$4550. After some discussions, Mr. Inzerillo made a motion to accept this proposal, seconded by Mr. Dunmire. All members voted in favor.

Ms. Smith informed the Board that radon testing was performed in main office from a free test provided by PaDEP/AHLA due to elevated findings in parts of Derry Township, Mifflin County, PA. The results received from Air Chek, Inc. were 2.9. The upper limit is 4.

Ms. Smith reviewed an email received from a person claiming to have a chip in her windshield caused by the Authority recycling truck but no specific requests or contact information was given. Our insurance agent is aware of the incident.

Updates on Pending Business:

Ms. Smith informed the Board the Main office heating/ac/tankless hot water/generator are all complete.

Ms. Smith presented the quotes received for upgrading the Authority conference room area. This upgrade would reduce electrical costs substantially. Robert Johnson submitted a quote of \$7,350 proposing a Carrier ductless system. Snedeker submitted a quote of \$10,250 proposing Fujitsu ductless system. Ms. Smith noted concerns mentioned to her, that Carrier ductless equipment is not comparable quality to the Fujitsu Equipment. Ms. Smith noted that the existing units in the office spaces in this building are Fujitsu, installed several years back. No action was taken. Some investigation into the Carrier equipment will done prior to the June meeting.

Ms. Smith reported 2 wells on site have been repaired by BAI and NEA will remit data to PaDEP to update closure sampling plan.

Ms. Smith noted the new aerial survey prints in frames on the wall in Board Meeting Area.

Floor Slab Project

Chairman Welsh reported that after talking with Ms. Smith there are several reasons to delay the construction until the spring of 2019. The main reason is based on increased waste flow and the ability to coordinate and plan the project more efficiently. Secondly, there will be manpower problems later in the year due to preapproved vacation schedules. Ms. Smith noted that each year vacation schedules are approved by the end of January. Once the construction period for the floor project is established, that time frame can be excluded as a vacation option. Ms. Smith has talked with Brian Chilton. He has no problem with planning for spring construction.

At the Construction Committee meeting, the benefits of adding a door on the closed end of the loading bay were discussed. This would allow the floor construction to be done with less impact on the transfer station operations. Ms. Smith was authorized to contact PA Dock and Door. They provided a quote of \$9,810. Since the door construction schedule was delayed, Board action was requested. Mr. Inzerillo made a motion to proceed, Mr. Leister second and all voted in favor.

Ms. Smith advised that a metal plate assembly was needed to protect the new door from significant damage. After discussion, it was decided that current pricing should be obtained. This matter will be addressed at the June meeting.

Executive Session:

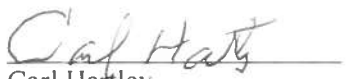
None

Other Business:

Adjourn:

Pending no other business, Mr. Smith moved, seconded by Mr. Dunmire adjourn the meeting at 9:18 am.

Respectfully Submitted,


Carl Hartley
Assistant Secretary/Treasurer