

**Mifflin County Solid Waste Authority**  
**MINUTES**  
**Regular Meeting of March 27, 2018**

**Members Present:** Carl Hartley, Frank Welsh, Randy Leister, Dave Conner, Carl Smith, Vince Inzerillo, and Dan Dunmire

**Members Absent:** None

**Guests:** Brad Kerstetter, Juniata County Planning Commission  
Kevin Kodish, Mifflin County Commissioner

**Staff Present:** Lisa Smith, Director  
Jim Stringfellow, Operations Supervisor

**Consultants Present:** None

**Call to Order:** Chairman Welsh called the meeting to order at 8:00 a.m.

**Public Comment:**

**Review of Public Minutes:**

Last meetings minutes were presented for adoption. Mr. Inzerillo made a motion to adopt the minutes as presented, seconded by Mr. Leister. All members voted in favor.

**Personnel:**

Ms. Smith updated the Board that new part time employee is working out well and summer temporary workers are lined up for this year.

**Financial Information:**

Ms. Smith presented the 2018 tonnage information:

- YTD tonnage is 1046 tons ahead of projections
- YTD diversion rate is .6%
- YTD average trailer weight is 20.63 tons

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Dunmire made a motion to approve and Mr. Conner seconded the payment of checks nos. 26104-26182 with no voids. All members voted in favor.

Ms. Smith gave Mr. Hartley checkbook reconciliation files of previous month for his review. Mr. Hartley retained file to review and will return when complete.

Ms. Smith reviewed the Collections Report. There were no comments or questions from the Board.

**New Business:**

Ms. Smith presented the quotes for the heating/ac upgrade inclusive in the adopted 2018 budget for the new admin office. Snedeker, Robert Johnson, Millers and Whittle were contacted to provide a quote. Only two quotes were obtained due to lack of vendor participation. Robert Johnson quote was \$12,800, Snedeker quote came in at \$6244. An additional quote was requested

from Snedeker to replace the old hot water heater with a tankless unit to be incorporated with the install of the heating/ac. The quote was \$2649. After some discussions, a motion was made by Mr. Dunmire, seconded by Mr. Conner to proceed with the Snedeker quotes presented. All voted in favor.

Another topic that was brought up by Ms. Smith is the possibility of replacement of the outdated hot water heater at the conference room (church) and the electric heating resulting in excessively high electrical costs in the winter months. The mention was to bring attention to the Board that Ms. Smith is considering evaluating upgrades that should be considered for the building as well.

Ms. Smith presented the information on the draft 902 grant discussed at last meeting to purchase a grinder for use by MCSWA to grind their own materials and grow and develop our compost/wood programs. The mandated pre-application meeting was held last Friday with PaDEP. Currently it is estimated that the MCSWA will have an out of pocket expense of 6% of overall cost of the grinder. The final costs will be reviewed with the Board in April, after the grant deadline remission of April 7, 2018 when the final numbers are available. Once the application is remitted, it is estimated by PaDEP that notification of approval will be in the form of a letter by September 2018 and receipt of the executed contract is estimated for November 2018.

Chairman Welsh also had concerns regarding annual operating/maintenance costs which will be analyzed over the summer and discussed by the financial committee prior to being incorporated into the draft 2019 Budget. Mr. Inzerillo made a motion to proceed with remittance of grant by deadline, seconded by Mr. leister. All voted in favor.

**Updates on Pending Business:**

Chairman Welsh updated the Board on the Transfer Station floor project and the final CMT report. Based on the findings on the report, and most of the distress has occurred in the form of severe surface abrasion, Brian Chilton PE retained by the Authority will provide a report of his recommendations to the Authority to be presented at a Construction Committee meeting to be scheduled when the report is complete.

Ms. Smith noted the Survey performed by SSM should be received prior the next meeting and will be available for review at that time.

**Executive Session:**

None

**Other Business:**

**Adjourn:**

Pending no other business, Mr. Conner moved, seconded by Mr. Dunmire adjourn the meeting at 9:05 am.

Respectfully Submitted,

  
Carl Hartley  
Secretary/Treasurer