

**Mifflin County Solid Waste Authority
MINUTES
Regular Meeting of November 15, 2017**

Members Present: Carl Hartley, Frank Welsh, Randy Leister, Dave Conner, Vince Inzerillo and Carl Smith

Members Absent: Dan Dunmire

Guests: Kevin Kodish, Mifflin County Commissioner
Brad Kerstetter, Juniata County Planning Commission
Paul Grego & Don Shawley, JVB Trust Department

Staff Present: Lisa Smith, Director

Consultants Present: None

Call to Order: Chairman Welsh called the meeting to order at 8:00 a.m.

Public Comment:

Commissioner Kodish is returning to the appointed Authority Board due to scheduling conflicts of Commissioner Postal.

Mr. Grego and Mr. Shawley of Juniata Valley Bank Trust Department reviewed Authority retirement balance and funds with the Board recommending no changes at this time with exception of reverting the cash fund from an Money Market back to Fidelity cash fund. They then left to go meet with employees individually.

Review of Public Minutes:

Last meetings minutes were presented for adoption. Mr. Inzerillo made a motion to adopt the minutes as presented, seconded by Mr. Conner. All members voted in favor.

Personnel:

None

Financial Information:

Ms. Smith presented the 2017 tonnage information:

- YTD tonnage is 4278 tons ahead of projections
- YTD diversion rate is 1.18%
- YTD average trailer weight is 20.48 tons

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Inzerillo made a motion to approve and Mr. Leister seconded the payment of checks nos. 25813-25884 with no voids. All members voted in favor.

Ms. Smith gave Mr. Hartley checkbook reconciliation files of previous month for his review. Mr. Hartley retained file to review and will return when complete.

Ms. Smith reviewed the Collections Report. There were no comments or questions from the Board.

New Business:

Ms. Smith reviewed recommended comparable quote received from EADS Group in the amount of \$6000. Also, BAI did get the alternate option that was pending at the time of the last meeting (drone/ground surveying) provided by Spotts, Stevens, and

McCoy, in the amount of \$3750. After some discussion, a motion was made by Mr. Leister, seconded by Mr. Inzerillo to proceed with Spotts, Stevens, and McCoy. All voted in favor.

Ms. Smith presented the 2018 Annual Fee Resolution including Rules & Regulations. There are no rate increases proposed for 2018 and Mr. Inzerillo made a motion to adopt, seconded by Mr. Conner. All members voted in favor.

Mr. Conner gave an update to the Board from the 2018 Personnel Workshop held 11/13 at 9am and proposed the acceptance of the 2018 Personnel Budget presented which included a substantial decrease in overall benefits costs due to exiting Benecon and going with Benefits Management Group. After some discussions, Mr. Conner made a motion to adopt the Personnel Budget as presented, seconded by Mr. Smith. All voted in favor.

Mr. Leister gave an update to the Board from the 2018 Finance Workshop held 11/14 at 9am and proposed the acceptance of the 2017 Budget as presented. After discussions on the planning of much needed capital related projects and equipment, Mr. Leister made a motion to adopt the 2018 Budget, seconded by Mr. Inzerillo. All members voted in favor.

Ms. Smith informed the Board that the Staff Christmas gathering will be held at Cora's on 11/16/17 at 6pm.

Updates on Pending Business:

Chairman Welsh opened discussions updating the Board of progress on the Transfer Station floor. Mr. Chilton is waiting on the quote from CMT to do testing on the floor below subgrade to confirm it is adequate to develop accurate plans and bid specs to move on to the next phase of the project. The Board will be kept informed of the progress.

Ms. Smith then updated the Board of the completion of public water to the Shreffler property on 10 Landfill Road. A few minor revisions were needed resulting in a small change order. Mr. Tyson has filed the final form 52 and documentation to have this sample point removed from our required sampling plan.

The Authority drainage issue on the entrance is also complete. After a minor addition to the work to add in another catch basin was addressed, resulting in a small change order, work was completed.

Executive Session:

None


Other Business:

None

Adjourn:

Pending no other business, Mr. Conner moved, seconded by Mr. Smith adjourn the meeting at 8:55 am.

Respectfully Submitted,



Carl Hartley
Secretary/Treasurer