

Mifflin County Solid Waste Authority
MINUTES
Regular Meeting of November 20, 2019

Members Present: Frank Welsh, Randy Leister, Dan Dunmire, Dave Conner, Carl Hartley Carl Smith, Vince Inzerillo

Members Absent: None

Guests:
Kevin Kodish, Mifflin County Commissioner

Staff Present: Lisa Smith, Director

Consultants Present: None

Call to Order: Chairman Welsh called the meeting to order at 8:00 a.m.

Public Comment:
None

Review of Public Minutes:

Last meetings minutes were presented for adoption. Mr. Dunmire made a motion to adopt the minutes as presented, seconded by Mr. Conner. All members voted in favor.

Personnel:

Staff holiday party is scheduled for 12/17/19 at 6pm at Wing Mans. WTL annual lunch spread for MCSWA staff is 12/19/19.

Financial Information:

Ms. Smith presented the 2019 tonnage information:

- YTD tonnage is 2713 tons ahead of projections
- YTD diversion rate is .85%
- YTD average trailer weight is 20.35 tons

Ms. Smith reviewed the payables and answered all questions from the Board. After some discussion, Mr. Leister made a motion to approve and Mr. Inzerillo, seconded the payment of checks nos. 27435-27508 with No voids. All voted in favor.

Ms. Smith reviewed the Collections Report.

New Business:

Ms. Smith presented Board with a 3-yr proposal for Boyer & Ritter to perform the Audit. After some discussions, Mr. Leister made a recommendation to table signing the proposal, allow Boyer & Ritter to perform the 2019 Audit and do a request for proposals for future years to be reviewed by Board in 2020. The motion was seconded by Mr. Dunmire. All members voted in favor.

Ms. Smith presented the 2020 Fee Resolution- Rules/Regs for adoption of the Board. Mr. Dunmire proceeded to review the recommendations of the Personnel Committee with the Board following the final Personnel Workshop held on 11/13/19. Mr. Leister then finished by reviewing the recommendations of the Finance Committee with the Board following the final Finance Workshop held on 11/14/19. Ms. Smith discussed the 2020 plan to pay off the transfer station and dissolve the UCC filing held

by JVB Bank. After some discussions Mr. Inzerillo made a combined motion to adopt all documents consisting of the 2020 Fee Resolution/Rules & Reg, 2020 Personnel Budget and complete 2020 MCSWA Budget presented. The motion was seconded by Mr. Conner. All members voted in favor.

Ms. Smith discussed a small fuel spill at the facility from the on-site mobile fuel tanks of off-road diesel that occurred on 1/15/19. The secondary containment area collected most of the leak but there was a small amount that had gotten on the ground that was cleaned up immediately and contained in a bin until proper disposal arrangements were made. The spill was minor and fell under the guidelines of less than 25 ton of contaminated soil. All necessary parties were notified, and the emergency plan protocol was followed.

Updates on Pending Business:

Ms. Smith updated the Board on the ongoing training of Jim and Noah on the use of the grinder and its capabilities.

Executive Session:

None

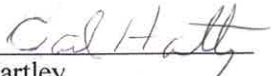
Other Business:

None

Adjourn:

Pending no other business, Mr. Conner moved, seconded by Mr. Smith to adjourn the meeting at 9:08 am.

Respectfully Submitted,


Carl Hartley
(Asst) Secretary/Treasurer