

**Mifflin County Solid Waste Authority**  
**MINUTES**  
**Regular Meeting of August 24, 2016**

**Members Present:** Carl Hartley, Dave Conner, Frank Welsh, Randy Leister, Vince Inzerillo and Dan Dunmire

**Members Absent:** Carl Smith

**Guests:** Brad Kerstetter, Juniata County Planner  
Tony Willard, Kish Insurance  
Kevin Kodish, Commissioner

**Staff Present:** Lisa Smith, Director  
Jim Stringfellow, Operations Supervisor

**Consultants Present:** None

**Call to Order:** Chairman Welsh called the meeting to order at 8:02 a.m.

**Public Comment:**  
None

**Review of Public Minutes:**

Last meetings minutes were presented for adoption. Mr. Dunmire made a motion to adopt the minutes as presented, seconded by Mr. Conner. All members voted in favor.

**Personnel:**

Ms. Smith updated the Board on the loss of the 2 summer temps due to finding full-time employment and the loss of the scales trainee and a minor workers comp claim on Don Shirk.

**Financial Information:**

Ms. Smith presented the 2016 tonnage and YTD Financial Summary information.

- YTD tonnage is 2236 tons ahead of projections
- YTD diversion rate is .665%
- YTD average trailer weight is 20.34 tons
- YTD revenue & expense report net income \$176,841.04

Ms. Smith reviewed the payables and answered all questions from the Board. Mr. Inzerillo made a motion to approve and Mr. Dunmire seconded the payment of checks nos. 24780-24858 with no voids noted. All members voted in favor.

Ms. Smith gave Mr. Hartley checkbook reconciliation files of previous month for his review. Mr. Hartley retained file to review and will return when complete. Ms. Smith reviewed the Collections Report with less than \$500 over 30 days due. There were no comments or questions from the Board.

**New Business:**

At this time, Tony Willard of Kish Insurance took the floor to present the Board with the Pollution Liability Premium renewal expiring in September. He reviewed the proposal from Zurich noting a 1-year (\$31,500) and 3-year (\$65,200) option only. They did not offer a 5-year renewal this time. After some discussion the Board decided to vote on the 3-year option. A motion was made by Mr. Dunmire, seconded by Mr. Inzerillo. All members voted in favor.

Ms. Smith presented to the Board pictures of the finished floor in the upper office. The choice was to epoxy the floor at a cost of \$3,909 for moisture control and longevity verses a less expensive option with less durability.

Ms. Smith informed the Board of an incident on the scales on Saturday, August 6<sup>th</sup> where a CCD truck misjudged the entrance ramp and went out over the bumper rail, destroying the walkway. The incident was reported to Wendy and she requested a quote on damage repair and it was provided to her from Ryan Ford in the amount of \$2,880. She agreed to pay the cost and the work has been scheduled.

Ms. Smith discussed with the Board the need to evaluate permit requirements to accept clean wood at our facility, requesting of the Board we retain BAI, Jim Hard to assist with this work. The Board approved the request and will be updated of the progress at the next meeting.

**Updates on Pending Business:**

Ms. Smith updated the Board on Broadband Project which is in final stages and still on hold due to Verizon. Ms. Smith updated the Board on the Derry Sewer meter completion. We will now be comparing meter reading flows from the new meter to historical data and will report to the Board the preliminary findings at the end of the third quarter.

Ms. Smith presented the official letter from PaDEP confirming the approved decrease of the Total Bond Liability required for Barner Landfill Permit #101165. Ms. Smith worked with BAI to submit for a reduction of Bond and revised Bonding Worksheet since the landfill has been closed for 10 years. Further work to revise securities in place to fund this Bond will now take place. The MCSWA Board and County will be kept up to date on the need for further action.

**Executive Session:**

None


**Other Business:**

Mr. Dunmire took the floor to update the Board on the recently completed River Cleanup, noting over 380 tires were retrieved from the river beds. Funding for this cleanup was less than previous years amounts because it was funded by left over funds from a previous grant and the volume of tires extracted and delivered to the MCSWA was more than anticipated. Mr. Dunmire will report back whether a request of the Board for a free disposal is needed to finalize the cost of this cleanup in lieu of the MCSWA assistance in past years of a bin placement at no charge to house tires collected, which was not needed this year due to lack of area to place it.

**Adjourn:**

Pending no other business. Mr. Conner moved, seconded by Mr. Dunmire adjourn the meeting at 9:12 am.

Respectfully Submitted,

  
Carl Hartley  
Secretary/Treasurer